

AGPAL Quality Innovation Award AGPAL Consumer Involvement Award Nomination Guidelines



Eligibility Criteria

- Nominations are open to all AGPAL accredited general practices, medical deputising services, after hours services, royal flying doctor services and Aboriginal medical services.
- Practices can self nominate or can be nominated by a peer or another organisation.
- Practices must have carried out these major achievements within Australia.
- Achievements must have been implemented during the past two years, period from 1 January 2008 – 31 December 2009.
- Practices must be currently accredited by AGPAL up to at least 30 June 2010.
- Only nominations which address all of the key selection criteria will be eligible for consideration.
- Each nomination must not exceed 2500 words and is a maximum of one per practice per category.

Nomination and Selection Process

- All nominations must be submitted online by visiting www.agpal.com.au.
- Nominations open 5 November 2009 and close 28 February 2010. Late nominations cannot be accepted.
- An email confirmation will be sent when a nomination has been successfully received by AGPAL.
- Three finalists will be selected for each award category.
- Nominations will be judged by a panel of industry experts (TBA).

Announcement of Finalist and Winners

- The winning practice for each award will be announced at QIP and AGPAL's 5th International Conference in Health Care – Quality Around the World to be held at the Sofitel Melbourne On Collins from 20-22 May 2010.
- Finalists will be made public on the AGPAL website.
- The three finalists for each award category will be contacted by AGPAL no later than 30 April 2010. Finalists will receive a letter of invitation to attend the awards ceremony. However, please note, attendance at the awards ceremony will be at their own expense.

Terms and Conditions

- AGPAL may request further information from the nominated practice.
- AGPAL may contact referees, if provided.
- Supporting documentation, references or other materials submitted as part of a nomination cannot be returned by AGPAL.
- Supporting documentation and references will not be publicly released outside AGPAL without prior consent from the nominated practice.
- A withdrawal of a nomination must be confirmed in writing to AGPAL.
- Decisions made regarding finalists and winners are final.
- Attendees at the 2010 awards ceremony are asked to note their photograph may be taken by AGPAL and released to the media.